Seventh-day Adventist Church Nairobi Central

Provision of Communication Equipment for Camp Meeting 2026

1. Introduction

Seventh – day Adventist Church, Nairobi Central is organizing for the camp meeting 2026. The church seeks to engage a qualified and experienced supplier to provide communication equipment as per the provided specifications.

2. Venue and dates.

The applicable venue and dates are as follows:

Date	8th – 15th August 2026 (Both dates inclusive)
Venue	Seventh – day Adventist Church, Nairobi Central

3. Scope of Work

The selected supplier will be responsible for provision of the following equipment:

	Specifications
i	*Screens* • One 75" (minimum) Inch Screen • Supports 2000+ nits brightness • Has a HDMI port
ii.	*Cameras* • Clean HDMI Output (or SDI): The camera must be able to output video through its HDMI/SDI port at a bare minimum of 1080p 60fps preferably 4k 30fps. • Continuous / External Power Source: Should support direct Power Delivery (PD) or uses a AC Dummy Battery adapter. • No Automatic Thermal Shutdown: The camera firmware must allow you to turn off the auto-power-saving features. • (1/2-inch sensor or a mirrorless) (Constant Aperture f/4 or f/2.8).
iii.	*Projectors* • 8 EPSON (EB- X41) LCD Projectors and screens • Preferably of 3,600 Lumens and above
iv.	*Printing and Delivery* • 100 pcs - Full 20-page Camp meeting programme with hard cover lamination (Matte Lamination) • Printing of 2 banners

Quoted costs to include transportation, delivery and setting up of the equipment at the specified locations.

4. Deliverables

Set up to be done a day before the beginning of the camp meeting and removal to be done a day after the conclusion of the camp meeting.

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5. Submission of Expression of Interest:

a) All bids must be submitted no later than **30th July 2026 at 3.00pm EAT.** Any bid received after the stated deadline will be **automatically disqualified** and will be unopened.
b) Bids must be submitted to bids@nairobicentral.org under the subject line "Camp Meeting 2026 – Communication"

6. Submission Requirements

Interested suppliers should submit:

- Copy of Certificate of Registration
- Copy of PIN
- Copy of CR12 together with copies of PIN and IDs of the directors listed therein.
- A company profile detailing relevant experience.
- Three (3) References lettersfrom previous clients handled
- Attached price schedule form duly filled (Appendix 1)

7. Evaluation Criteria

Proposals will be evaluated based on:

- Experience and past performance.
- Ability to meet the specified timeline.
- Quality of submitted proposal.
- Cost-effectiveness.

8. Contact Information

Any inquiries should be sent to bids@nairobicentral.org

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APPENDIX 1 : PRICE SCHEDULE FORM

Vendor Details	**Name**	
	Tel. No	
	E - Mail	

	Item	**Number of units**	**Cost per unit (Kes)**	**Number of days**	**Total Cost (Kes)**
1	75" Screen	1			
2	Camera	1			
3	Projectors	8			
4	Printing of Programs	100			
5	Printing of Banners	2			
6	Transport, Delivery & Set up				
7	Any additional item(s) Please specify				
	Total Cost in figures (Kes)				
	Total Cost in words (Kes)				